



## Synthesis Design

258 East 1<sup>st</sup> street  
North Vancouver, BC  
604-980-2087

### NOTICE OF PUBLIC MEETING

Dear Property Owner:

You are being invited to attend a public meeting held by Synthesis Design on Zoom to introduce the following proposed project:

The subject property is located at 830 Briar Road, Bellingham. The proposed project is for a new single-family home to be constructed on the currently vacant piece of property. We are conducting this meeting because we will be asking the City of Bellingham for a conditional use permit allowing us to build 563 square feet over the 5500 square foot maximum. The total square footage of this house is smaller than its immediate neighbors and is in line with the size of homes in the surrounding neighborhood. For your reference, please see the attached image of a view from Briar Road, a site plan, and a site section showing how views from the road would be minimally impacted. Surrounding views may be improved through the removal of some site trees located in the footprint of the house. No trees will be touched within the conservation area.

We are holding this meeting to tell you about the proposal and invite your comments and questions. As required by the City of Bellingham, it is being conducted before we apply for a building permit. We can be reached by contacting Brad Ingram at [brad@synthesisdesign.ca](mailto:brad@synthesisdesign.ca) if you have any questions regarding the meeting. At the meeting, we will be presenting information on the proposal, including preliminary site, and building plans, and we will field questions, so please join to learn more about the project. The City will also have a representative at the meeting to answer City-related questions. We look forward to talking with you on August 14 at 5:30 p.m. See the site plan attached to this notice.

The meeting will be held virtually on Monday, August 14, 2023 @ 5:30 p.m. on Zoom.

Register in advance for this webinar here: <https://tinyurl.com/Briar830>

Or Scan the QR code below:



If you have questions about how to register and attend this meeting, please see the document titled "How to Join a Virtual Meeting" included with this notice.

*\*\* Both links provided above can be typed directly into your web browser or you can request a link by emailing Brad Ingram at [brad@synthesisdesign.ca](mailto:brad@synthesisdesign.ca) and he will email you a link. If you can't download the plans for viewing or printing, please contact us at least 4 days in advance of the meeting and we can email the plans to you.*

## **HOW TO JOIN THE VIRTUAL MEETING**

### **Zoom Webinar for Neighborhood Meetings**

#### TO REGISTER:

1. Connect to the internet
2. Click on this link <https://tinyurl.com/Briar830> or copy/paste it into your browser and hit 'enter.'
3. Register for the meeting by filling out the online form
4. Receive an email with a link to the meeting

#### TO JOIN MEETING AT THE SET TIME/DATE:

1. Connect to the internet on a PC or MAC
2. Open internet browser
3. go to: <https://us06web.zoom.us/j/85200378014>
4. Click the 'Join' button. (If 'Open Zoom Client' pops up, click 'yes,' 'open' or 'allow')
5. Next click **Open Zoom Meetings** (PC) or **Open zoom.us** (Mac)

#### TO JOIN MEETING AT THE SET TIME/DATE FROM A SMART PHONE:

1. open your camera on your smart phone
2. scan QR code below to connect:



#### ABOUT THESE INSTRUCTIONS:

This online public meeting will take place using an internet meeting service called Zoom. You do not have to pay or subscribe to join this meeting. All you have to do is follow the steps above. These instructions work for most but not all technologies. Find more instructions on Zoom's website at:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

#### WHAT TO KNOW BEFORE JOINING THE MEETING:

- You have the ability to provide comments and ask questions during the Q&A portion of the hearing. Attendees who wish to speak can “raise their hand” electronically by clicking “raise your hand” next to your name if connected by video. When it is your turn to speak your microphone will be unmuted and we will call on you for your name and comment.
- Your ability to see and/or hear the meeting depends on the device and method you use to join the meeting, as well as your ability to access the internet, and the quality of your connection.
- These instructions are intended for information purposes and are not exhaustive. If you have any further questions, please email Brad at [brad@synthesisdesign.ca](mailto:brad@synthesisdesign.ca)

**COMMON PROBLEMS:**

Incompatible technology is the most common problem. Some computers, smart phones, and browsers may not work with Zoom. Your internet service may also affect your connection. We can also answer additional questions following the meeting.

**WHAT TO EXPECT:**

- If you have not used Zoom regularly, you may find that computers, audio, video, smartphones and other devices don't work the way you hope. Be patient with yourself and others.
- Please be civil and courteous when engaging with others online. These meetings may be recorded by video and audio.





